

# **Registration Authority**

# Contents

1. Initial Registration:	5
2. Registration of Auditors 7	8
3. Renewals and Extensions	9-10
4. Reporting	11
5. Event Driven Filings 12	13
6. Data Protection	14
7. Withdrawals, Terminations & Strike offs	15
8. Corporate Services (Support Certifications)	15
9. Company Charges	16
10. Real Property	16-18

#### INTRODUCTION

This document outlines the schedule of fees that are currently applicable for the services offered by the Registration Authority of ADGM.

- Fees for Registration and Incorporation are in US dollars.
- Government Services are charged in UAE Dirham.

#### **Available Payment Methods:**

#### **Online Payments**

Online credit card payment is only available to those applicants who have submitted applications through the Online Registry Solution. To access the solution please visit <u>registration.adgm.com</u>.

#### **Credit Card**

An applicant can visit our offices and pay using their credit card. Currently only Visa and Mastercard accepted.

#### **Bank Transfer**

We recommend that payments are made to the Registration Authority using our secure credit card facility within the Online Registry Solution. You will be prompted to make a payment once you have completed the required fields in an application.

However, should an organisation wish to use the Bank Transfer facility to make payments for services, please adhere to the following guidelines to avoid any delay in processing your application.

- 1. Please inform a member of the Registration Authority of your intention to make payment via bank transfer for the specified service.
- 2. When completing the transfer, where possible please include within the reference for payment field:
  - Company name (of applicant)
  - Service that is being applied for
  - Once the transaction has been completed, please inform a member of the Registration Authority that this transfer has been successful, and if possible, provide a copy of the receipt of transfer.

The Registration Authority will not commence processing of any application until such time that payment has been successful and received within the account. By following the above steps, any potential delays in tracing payments may be avoided.

#### **USD Account**

#### **AED Account**

Bank Name: First Abu Dhabi Bank (FAB) Account Name: ADGM Registration Authority Account Number: 4021003571090031 IBAN Number: AE350354021003571090031 Bank Name: First Abu Dhabi Bank (FAB) Account Name: ADGM Registration Authority Account Number: 4021003571090020 IBAN Number: AE410354021003571090020

For further information relating to the services please visit the ADGM website at: <a href="https://www.adgm.com/registration-authority/registration-and-incorporation">https://www.adgm.com/registration-and-incorporation</a>

#### Alternatively, you may contact the Registrar directly:

Telephone: +971 2 3338777

Email: RA@adgm.com

#### **Opening Hours**

The Registrar's office is open to public from Monday to Thursday, 8:30am to 4:30pm and from 8:30am to 1:00pm on Friday.

### **Registration Fees:**

Registration Fees are divided into categories. Each category represents the business activities of the applicant.

Category A: Financial Services Category B: Non-Financial Services Category C: Retail

### 1. Initial Registration:

a) Standard pricing for Category A, Category B and Category C license types:

Standard Pricing		
Service	Total Fees	
Category A (Financial)  (Initial applications need to be done through the FSRA for organisations requiring a Category A license)	\$15,000	
Category B (Non-Financial)	\$10,000	
Category C (Retail)	\$6,000	

b) Additional pricing arrangements have been created for the following:

Special Pricing	
Service	Total Fees
Special Purpose Vehicle (SPVs)	\$1,900
Association	\$2,500
Tech Startup - Seed <sup>1</sup>	\$1000
Tech Startup - Emergent	\$4,300

 $<sup>^{\</sup>rm 1}$  For further information on the criteria for seed and emergent applicants, please view the tech start up page on our website.

Fintech / RegLab	\$1000	
Open/Closed Ended Investment Company	\$1,900	
Protected Cell Companies established for conducting captive insurance business	\$1,900	
Incorporated Cell Companies and Incorporated Cells established as OEIC or CEIC to form fund vehicles	\$1000	
Protected Cell Companies, Incorporated Cell Companies, and Incorporated Cells	Standard Cat A and Cat B incorporation fees apply	
Fund vehicles established as Limited Partnerships	\$1,900	
Business accelerator and incubator	\$4,000	
Venture Capital Fund Manager	\$2,500	
Foundations	\$500	

### c) Continuance:

Standard Pricing		
Service	Total Fees	
Continuation into ADGM as Financial firm  (Continuation fee of \$7,500 is waived until 31st Dec,2024)	\$ 21,000	
Continuation into ADGM as Non-Financial firm  (Continuation fee of \$7,500 is waived until 31st Dec,2024)	\$ 16,000	
Continuation into ADGM as SPV  (Continuation fee of \$7,500 is waived until 31st Dec,2024)	\$ 9,000	

### 2. Registration of Auditors

#### **Initial Registration Fees**

Audit firms that wish to operate in ADGM must be licensed by ADGM, pay the initial auditor registration fee, and as a minimum register at least one principal subject to the below fees. Please check the eligibility criteria before applying, which can be found in the <u>ADGM Companies Regulations (Auditors)</u> Rules.

To find out more about the fees to set up in ADGM and become an ADGM licensed person, please click here.

.

Auditor Category	Registration Fees
All Audit Firms	\$ 2,000
Per Audit Principal	\$ 500

#### **Annual Registration Renewal Fees**

a) Audit registration renewal fees apply annually to all audit firms and audit principals. The audit firm fees payable is dependent upon the number of audit reports issued in the twelve-month period of the previous calendar year.

Auditor Category (all Registered Auditors)	Annual Renewal Fees
Per Audit Principal	\$500
AND	<u>'</u>
Audit reports issued (0-10)	\$2,000
Audit reports issued (11-20)	\$5,000
Audit reports issued (21-30) \$10,000	
Audit reports issued (31+)	\$20,000
AND (if applicable)	
Per audit report issued of a Public Company Limited by Shares	\$10,000

b) Additional permits are required to audit public interest entities (PIEs) and financial institutions (FIs), for which an additional registration and annual renewal fee shall apply.

Permit	Registration Fee	Annual Renewal Fee	Business Rules
Additional Public Audit Permit	\$ 5,000	\$ 5,000	Firm must be registered as an auditor
Additional FI Audit Permit	\$ 5,000	\$ 5,000	Firm must hold a Public Audit Permit at all times

### 3. Renewals

a) Standard Category A, Category B and Category C license types of renewals:

Standard Pricing - Renewals <sup>2</sup>		
Service	Total Fees	
Category A (Financial)	\$13,000	
Category B (Non-Financial)	\$8,000	
Category C (Retail)	\$4,000	

 $<sup>^2</sup>$  Please note this fee is for commercial license renewal only. Please view the reporting requirements table for additional fees associated with the annual reporting requirements.

# b) Other license types of renewals:

Special Pricing - Renewals <sup>3</sup>			
Service	Total Fees		
Special Purpose Vehicle (SPVs)	\$1,000		
Open/Closed Ended Investment Company	\$1,000		
Protected Cell Companies, Incorporated Cell Companies, and Incorporated Cells	Standard Cat A and Cat B renewal fees apply		
Incorporated Cell Companies and Incorporated Cells established as OEIC or CEIC to form fund vehicles	\$1000		
Protected Cell Companies established for conducting captive insurance business	\$1,000		
Fund vehicles established as partnerships	\$1,000		
Foundations	\$200		
Association	\$1,500		
Tech Startup - Seed	\$700		
Tech Startup - Emergent	\$4,000		

 $<sup>^{3}</sup>$  The fee is for commercial license renewal only. Please note the fees associated with the annual reporting requirements.

# 4. Reporting

The following annual filings and charges below are only applicable to companies and LLPs.

	Online Service		
Service	Category A	Category B	Category C
Lodgment of annual accounts and reports	-	-	-
Confirmation Statement	\$100	\$100	\$100

### 5. Event Driven Filings:

	Online Service				
Service	Category A	Category B	Category C		
Applicable to Companies	Applicable to Companies				
Change of Company Name	\$100	\$100	\$100		
Application of new trade name or Change of trade name	-	-	-		
Maintain Accounting Reference Date	-	-	-		
Appointment/Cessation of Recognnised Auditor	-	-	-		
Application to amend business activities	\$100 (additional fee may apply if change includes business activity type / subtype) (Pre- approval from the FSRA is required)	\$100 (additional fee may apply if change includes business activity type / subtype)	\$100 (additional fee may apply if change includes business activity type / subtype)		

Maintain Articles of Association	\$100	\$100	\$100
Maintain Registered Office Address or Mailing address	-	-	-
Maintain Alternative Location of Company's Records	\$100	\$100	\$100
Appointment/Cessation of Authorised Signatories	\$100	\$100	\$100
Maintain Details of Authorised Signatories	\$100	\$100	\$100
Appointment/Cessation of Directors	\$100	\$100	\$100
Maintain Details of Directors	\$100	\$100	\$100
Appointment/Cessation of Secretary	\$100	\$100	\$100
Maintain Details of Secretary	\$100	\$100	\$100
Increase of Amount of Authorised Share Capital	\$100	\$100	\$100
Reduction of Amount of Authorised Share Capital	\$100	\$100	\$100
Allotment of Shares	\$100	\$100	\$100
Transfer of Shares	\$100	\$100	\$100
Maintain Details of Shareholders	-	-	-
Consolidation / Subdivision of Shares	\$100	\$100	\$100
Change of Name of Share Class	\$100	\$100	\$100
Maintain Variation of Rights Attached to Shares	\$100	\$100	\$100
Purchase/Cancellation of Own Shares/Reduction of Shares	\$100	\$100	\$100
Add New Class of Shares	\$100	\$100	\$100
Appointment/Cessation of Beneficial Owners	-	-	-
Maintain Details of Beneficial Owners	-	-	-

Applicable to Partnerships			
Change of Partnership Name	\$100	\$100	\$100
Application of new trade name or Change of trade name	-	-	-
Maintain Accounting Reference Date	-	-	-
Appointment/Cessation of Auditor	-	-	-

Application to amend business activities	\$100 (additional fee may apply if change includes business activity type / subtype)	\$100 (additional fee may apply if change includes business activity type / subtype)	\$100 (additional fee may apply if change includes business activity type / subtype)
Maintain Registered Office Address or Mailing address	-	-	-
Appointment/Cessation of Authorised Signatories	\$100	\$100	\$100
Maintain Details of Authorised Signatories	\$100	\$100	\$100
Appointment/Cessation of Members/Partners	\$100	\$100	\$100
Maintain Details of Members/Partners	\$100	\$100	\$100
Appointment/Cessation of Beneficial Owners	-	-	-
Maintain Details of Beneficial Owners	-	-	-
Applicable to Foundations			
Change of Foundation Name	\$100	\$100	\$100
Maintain Accounting Reference Date	-	-	-
Appointment/Cessation of Auditor	-	-	-
Amend Charter	\$100	\$100	\$100
Maintain Registered Office Address or Mailing address	-	-	-
Appointment/Cessation of Authorised Signatories	\$100	\$100	\$100
Maintain Details of Authorised Signatories	\$100	\$100	\$100
Appointment/Cessation of Members	\$100	\$100	\$100
Maintain Details of Members	\$100	\$100	\$100
Appointment/Cessation of Beneficial Owners	-	-	-
Maintain Details of Beneficial Owners	-	-	-
Anti-Money Laundering			
Appointment/Cessation of Anti-Money Laundering Reporting Officer	-	-	-
Maintain Details of Anti-Money Laundering Reporting Officer	-	-	-
Re-Registration			

Re-registration of entity's legal entity type to another	\$1500	\$1500	\$1500
Continuance			
Continue a Company from ADGM into Another Jurisdiction	\$7500	\$7500	\$7500
Others			
Notice of Error in Registry or Lodge Documents	-	-	-

\* The table above refers to the filing fee and a fine may apply if the entity failed to submit the notification within the specified time.

### 6. Data Protection:

Online Service		
Service	Fee	
Data Protection Initial Registration (This fee is paid on initial registration and is included within the quoted incorporation/registration fee)	\$300	
Data Protection Annual Renewal	\$300	
Data Protection - Mainte	nance Services	
Service	Fee	
Appointment and Cessation of Data Controller Contact Person	-	
Appointment/Cessation of Data Processor	-	
Application for Permit to Process Personal Data	-	
Application for Permit to Process Sensitive Data	-	
Application for Permit to Transfer Personal Data	-	
Notification of Breach	-	

# 7. Withdrawals, Terminations & Strike offs:

	Online Service		
Service	Category A	Category B	Category C
Application to strike off	-	-	-
Withdrawal of application to strike-off by a company	\$100	\$100	\$100
Notice of Liquidation	-	-	-

# 8. Corporate Services (Support Certifications):

Online Service			
Service		Fee	
Certified True Copy of Document (per document)	\$100	\$100	\$100
Certificate of Good Standing	\$100	\$100	\$100
Certificate of Incumbency	\$100	\$100	\$100
Zero Tax Certificate	\$100	\$100	\$100
Under Formation Certificate	\$100	\$100	\$100
Adhoc Certificates (e.g. No Objection Certificates)	\$100	\$100	\$100
Providing an Entity Extract / Certificate	-	-	-

# 9. Company Charges:

Online Service	
Service	Fee
Registration of Charge	\$300
Notice of Rectification of Register or Replacement of Instrument or Debenture	\$100
Notice of Satisfaction or Release of Charge	\$100

### 10. Real Property:

Online Service		
Service	Fee	
Folio		
Folio Creation/Freehold Initial Registration	\$1000	
Maintain a Folio	\$100	
Covenant		
Registration of Covenant	\$100	
Variation, extinguishing, cancellation, release of covenant	\$100	
Easement		
Registration of easement/ easement in gross	\$100	
Variation, extinguishing, cancellation, release of easement/easement in gross	\$100	
Lease		
Registration of Lease (anything below 25 years)	\$100 per year per contract	
Registration of Lease (anything above 25 years)	2% of the contract value, this fee to be paid by the lessor	
Registration of Lease (anything below 25 years – Government owned land)	\$300	

Registration of Lease (anything above 25 years –	5% of consideration value	
Government owned land)		
Lease registration/variation/termination/Expiry/Surrender	\$100	
Registration of Lease renewal	Same fees as registration of lease	
Mortgage		
Registration of Mortgage	0.1% of Mortgage Value	
Variation/Discharge/Extent of Discharge of Mortgage	\$50 + 0.1% for the difference if the mortgage is higher than the registered one.	
	Type of Change:	
	<ol> <li>Change of Value: \$50 if value decreased. 0.1% on the extra amount if Value increased.</li> </ol>	
	2. Change in Duration: \$300	
	3. Change in terms & Conditions - \$15	
	4. Mortgage Degree - \$50	
Transfer of Mortgage	\$100	
Foreclosure	\$300	
Caveat		
Registration of Caveat	\$100	
Lapse of Caveat	\$100	
Withdrawal or cancellation/removal of Caveat	\$100	
Notice of Commencement of proceedings	\$100	
Writ		
Registration, Cancellation, Discharge of Writ of Execution	\$100	
Transfer of Writ	\$100	
Transfer		
Transfer of a registered interest in real property	2% of the total value of the registered real property interest (no cap)	
Transfer of Ownership Real Property	2% of the total value of the registered real property interest (no cap)	
Transfer of Ownership of Real Property (Between Relatives)	Provided that: grant between the ascendants, descendants, spouses, relatives up to the second degree of kinship, and corporate persons fully owned by them, otherwise a grant shall be treated as selling with concerns to fees.	
	Residential Property (units/plots): \$900	
	2. Commercial Property: \$3000	
Strata Plan		
Registration of Strata Plan	\$500	
Amendment of a Strata Plan	\$500	
Cancellation of Strata Plan	\$500	
Off- Plan Sales		

Registration of Reservation Agreements on the off-plan sales register	2% of the real property value or fair market value, as determined by the Registrar, whichever is the greater. This fee shall be paid by the transferor.
Reservation Agreement variation/ termination/expiry/surrender	\$100
Transfer of interest in real property under Reservation Agreement from the off-plan sales register to the real property register	\$300
Other transactions	
Register Escrow Agreement	\$100
Death, personal representative registration	\$200
Non-Disturbance Instrument	\$200
Record Correction Request	\$200
Replacement of lost certificate	\$200
Withdrawal of unregistered instrument	\$100
Application for official searches	\$1500